

SPECIAL LAYOUTS

Centerspread Photograph

If you are using a group picture to spread across two facing pages in your yearbook, REMEMBER that there must be empty space down the middle of the photograph. Divide your students into two groups and put space in the middle of the two groups. Otherwise there will be staples on top of faces (if you choose a saddle-stitch binding), or the faces will be pinched and will disappear in the binding (if you choose perfect binding, case binding or hardback.)

Centerspread photos need “empty space” around the subject, so that they can proportion correctly across two full pages without cutting into faces. Not like the sample (on right) which does not allow for any adjustment to the photo and the image close to the edge will be cut off.



What is a bleed page?

Pages “bleed” when the elements on the page extend past the full 8.5 inch x 11 inch page size. Background bleeds are used for special pages or as a design element throughout the entire yearbook. Bleeds have very strict production rules and must be followed for good results.

- Backgrounds make good bleed elements, provided that all of the essential type and photos stay within our margins.
- Special pages, especially color pages, really stand out with a full bleed background.
- Remember to take your background all the way to the outside edge of the page past the trim line, DO NOT let photos and text that you don't want cut off go outside the margins.

Please note the finished yearbook will have 1/4” trimmed off the outside edges of the yearbook. Be careful in choosing the design or picture for your background. If an element is critical to your page, keep it at least 1/4” from the trim.



Do not put text or important elements near the trim as in this example. The text and picture borders will be trimmed off as indicated by the dashed line.